



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		LAXMICHAND GOLWALA COLLEGE OF COMMERCE ECONOMICS
Name of the head of the Institution		DR. SWATI DESAI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02221024264
Mobile no.		9820278741
Registered Email		laxmichandgolwalacollege@yahoo.com
Alternate Email		lgcollegeiqac@gmail.com
Address		Ramji Assar Vidyalaya Campus, M.G. Road, Ghatkopar East
City/Town		Mumbai
State/UT		Maharashtra
Pincode		400077

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr. Vijay Mahida
Phone no/Alternate Phone no.	02221024264
Mobile no.	7977483181
Registered Email	laxmichandgolwalacollege@yahoo.com
Alternate Email	lgcollegeiqac@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://laxmichandgolwalacollege.com/wp-content/uploads/2019/08/AOAR%202016-2017.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://laxmichandgolwalacollege.com/wp-content/uploads/2021/01/Academic-Calendar-for-the-Academic-Year-2017.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.81	2016	25-May-2016	24-May-2021

6. Date of Establishment of IQAC	11-Jul-2016
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Student Research National Conclave	09-Dec-2017 1	137
Workshop on Avishkar Research Convention	18-Nov-2017 1	100
Swacchata Shapath by NSS Unit	01-Aug-2017 1	110
Indoor Sports Event	05-Oct-2017 1	210
Cultural Fest - Youth Zests	15-Dec-2017 2	135
Short term Courses	17-Jan-2018 30	95
Vanchan Prerana Diwas	15-Oct-2017 1	150
Workshop on	01-Feb-2018 1	87
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	2018 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

pfa

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
pfa	pfa
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
COLLEGE DEVELOPMENT COMMITTEE	27-Jul-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

25-Jan-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

1. **EXAMINATION SOFTWARE** : College has Examination software purchased from outside vendor. It also operates without internet connection. It helps in efficient and smooth functioning of Examination system. It helps in printing of mark sheet , generating ATKT Reports , Creating gender wise list of students , creating category wise list of students , creating register for overall exam , option of gracing as per university circular , creating data base for previous examinations , generating hall ticket for students , creating mark list program wise course wise , giving duplicate mark sheet as per the demand of the students , developing rankers

list , generating various notice board file related to examination , developing grade wise report of examinations. 2. Tally All Finance and Accounting details of College are operated using latest version of tally ERP 9. 3. For TDS College also uses TAX BASE Software for TDS E Return.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Laxmichand Golwala College of Commerce & Economics is currently having the following mechanisms for effective delivery of curriculum- a) At the beginning of an academic session, departmental meetings are held in every department in which the topics in the syllabus are allocated to the teachers after discussion with them. b) Number of classes for each topic is decided according to the syllabus and credits (PG) assigned to each topic/Group/paper etc. c) College administration provides a well-constructed weekly Routine/Schedule/time table for each year/semester for both UG and PG classes. d) Departmental Heads prepare the routine which is approved by the Principal duly. e) Teachers prepare their lectures according to the syllabus and classes allotted. f) Classes are held according to the schedule under the supervision of college administration. g) Various classroom teaching methods based on various needs of different subjects are regularly used for the effective delivery of the curriculum such as -- i) Chalk and Blackboard method. ii) ICT-enabled teaching-learning method. iii) Use of different methods for effective delivery of curriculum like Problem solving method , Assignment, learning by doing etc. iv) Use of Scientific models and charts for effective lecture delivery. v) Distribution of class notes by teachers. vi) Group discussion amongst the students during the class. vii) Micro-teaching and seminars by students related to curriculum. viii) Paper presentation by the students. ix) Proper and adequate instrumentation facility is given to the students for their practical classes; There is also a central instrumentation facility for that purpose. x) Need based survey programs, field works and educational excursions are carried by the departments. xi) Project work, dissertations are conducted for fulfilment of their degrees. xii) Seminars and special talks by experts are also arranged regularly for advance studies. xiii) For speciality programs Industrial visits are organised to get practical knowledge. Regular class tests, Mid-term examinations, Mid semester examinations, regular assessment in practical classes, viva-voce, are done to keep track of the improvement of the students. Remedial and tutorial classes are also conducted based on requirement. Departments maintain the detailed record of the classes, assessments, project reports etc. College administration also keeps a vigilant eye on the results, departmental proceedings and student needs and also keeps record of the different activities of the college regarding teaching-learning, development and improvements of different methods of effective curriculum delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
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Spoken English	NA	27/11/2017	60	YES	YES
Basics in Computer	NA	04/12/2017	60	YES	YES
Banking Training	NA	15/01/2018	60	YES	YES
Tally with GST	NA	08/12/2017	60	YES	YES

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BMS	Bachelor of Management Studies	31/07/2017
BCom	Transport Management	31/07/2017
BCom	Banking & Insurance (2nd Division)	31/07/2017
BCom	Accounting & Finance (3rd Division)	31/07/2017
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Nil	09/06/2017
BCom	Accounting and Finance	09/06/2017
BCom	Banking & Insurance	09/06/2017
BCom	Financial Management	09/06/2017
BCom	Investment Management	09/06/2017
BCom	Transport Management	09/06/2017
BMS	Bachelor of Management Studies	09/06/2017
MCom	Accounting	09/06/2017
MCom	Banking & Finance	09/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	242	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Intellectual Property Rights	08/01/2018	60
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Banking & Insurance	86
BCom	Financial Markets	94
MCom	Accounting	38
BCom	Investment Management	39
MCom	Banking & Finance	12
BCom	Nil	34
BCom	Accounting & Finance	84
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>IQAC of the college has to follow the mechanism for collecting the feedback form from various stakeholders. Feedback on the teaching- learning process is received from students based on a structured questionnaire framed approved by the IQAC of the college. The questionnaire is distributed to the students in the classroom students can submit the form to the college administrative officer. It is forwarded to the Head of the institution IQAC cell. The feedback form is analysed necessary suggestions are noted by the IQAC cell Head of the institution. Teachers provide formal as well as informal feedback to the Head of the institution on different academic, administrative other affairs related to the college. College also collects feedback from the teachers related to the curricular and the changes in the curricular. Institution collects feedback from the Alumni for the future growth and development of the college and the feedback is forwarded to the Head of the institution and IQAC cell. Department received feedback from parents through parent- teacher meetings discussed different issues related to the overall development of their ward. Since more parents are not educated they were not able to provide response however they responded saying that the course content enabled their wards to be employable. The feedback has been analysed and necessary action taken whenever required.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	BTM	60	6	31

BCom	BIM	60	Nil	10
BMS	BMS	120	52	120
BCom	BFM	72	5	59
BCom	BAF	204	133	189
BCom	BBI	144	48	123
BCom	BCOM	516	628	515
MCom	Accountancy	60	60	60
MCom	Banking&Finance	60	44	44
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	2350	154	24	7	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
31	31	15	5	Nil	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Teacher Guardian Scheme is implemented in the institution in each Class Teacher mentor is appointed by the HOD. In each are assigned to a faculty member who acts as their mentor for the entire programme duration. Mentor regularly interacts with the students and monitors their academic performance and attendance. Students are counseled by the mentors, class advisors, subject faculties and HOD for improving their academic performance and attendance. Mentors and Class Advisors counsel the students regarding their performance and schedule additional lectures/practical's. At first year level, students academic and personal issues of concern are well looked after by the class advisor/mentors. The critical cases are handled by first year in charges. This way the students realize their responsibilities at the early stage itself. Mentoring system is followed by all departments from the second year onwards. The students are given guidance for career, personal, besides academic issues. A special arrangement also, is made available to the students to deal with psychosocial issues arising in cases like single parenting, bread earner in the family etc. For higher semesters, the mentors allocated to the students will council same group of students for three years i.e. the same set of students will be monitored and counseled till they have passed the course. The meetings of mentorship are conducted every month, in which students meet their mentors for academic and personal issues. The students who have less attendance and who have missed their internal tests are paid special attention from mentors side. Even the students with many issues are asked to call parents for parents- mentor meetings. The mentor is also responsible to provide counseling to the student and provide guidance regarding personal and academic issues. The mentor keeps track on their improvements and counsels them accordingly. The role of the mentor is to nurture the students and guide them for any issues they are coming across. Students with personal/family problems if any, are given

counseling and support by a professional counselor. A large number of students who perceive the professional course are quite focused still they may fall short of score to be promoted to above sections. Such students are given counseling by the mentors and the subject teachers and remedial lectures are conducted. Students are supported and guided both in co-curricular and extracurricular activities. The mentors of the class discuss with each and every student individually and supports them in all the possible ways to enrich their academic performance. The mentors contact the parents and educate them, if required about their wards performance, and the academic programme of the college as well as the support system and the monitor system the student and parents. The mentors always keeps a check on the attendance of the student, the marks/grades obtained in the internals externals examinations, and regarding his/her candidature in the campus placement and provides remedial coaching.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2504	31	1 : 81

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
31	7	10	7	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NIL	Nill	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	2C00342	SEM II	Nill	23/05/2018
BCom	2C00456	SEM VI	24/05/2018	08/07/2018
BCom	2C00454	SEM IV	Nill	23/05/2018
BCom	2C00452	SEM II	Nill	23/05/2018
BMS	2M00156	SEM VI	Nill	Nill
BMS	2M00154	SEM IV	Nill	23/05/2018
BMS	2M00152	SEM II	Nill	23/05/2018
BCom	2C00146	SEM VI	11/12/2018	07/08/2018
BCom	2C00144	SEM IV	Nill	23/05/2018
BCom	2C00142	SEM II	Nill	23/05/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms in Continuous Internal Evaluation (CIE) System at the Institutional Level. Centralized Continuous Internal Evaluation System: Assessment of performance is an integral part of teaching and learning process. As a part of sound educational strategy, the institution adopts Centralized Continuous Internal Evaluation (CIE) System to assess all aspects of a student's development on a continuous basis throughout the year. ? Orientation on Evaluation Process: Students are made aware of the evaluation process through the following initiatives: ? The orientation programme at the beginning of the semester through public address system of the college. ? Teaching Plan contains evaluation procedures. ? Academic Calendar with CIA Exam dates ? Remedial Classes are conducted for the slow learners, absentees and the students who participate in Sports, NSS activities and Placement Interviews. This practice helps struggling learners to update their subject knowledge and helps them to catch up with their peers. ? External examinations of three hours duration will be conducted at the end of every semester for all the theory papers and practical papers. ? Reappearing/Recounting/Revaluation: The students are informed of the Reappearing/Recounting/Revaluation scheme available to them. Re-totalling is permitted for U.G.students who applies for it within the stipulated time on payment of prescribed fee. Revaluation is permitted only for the papers written in regular U.G. examinations and not for arrears examinations. ? Those students who are slow learners and advanced learners have given the assignments work of every subjects about two times in every semester. ? Practice assignments are also to give to the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes, The Academic Calendar is prepared by college at the beginning of each year and it is adhering to during the year after the Principal conducts meetings with IQAC, HODs and Coordinators, Examination Committee, Intra collegiate Festival Committee and Sports Committee members. The academic calendar prepared for 2017 -2018) displayed the dates for our annual Intra collegiate Festival youth zests, Annual Day, Sports Day, and presentations by all Departments and Committees for the Annual Academic Audit. The main purpose of fixing these dates in advance is to enable the departments and various committees to plan for their own programmers and events. It also helps the students to plan their academic and extracurricular activities. Examination dates were decided by the University of Mumbai and intimated to the colleges, which was incorporated in the academic calendar as and when provided .Since the University of Mumbai has announced and declared that the semester end examinations for fy and sy level courses in 2017-18, will be conducted by the College. And at ty level of all courses will be conducted as per the announced by the university of Mumbai. Dates for internal examinations for self financed courses, which are mandatory, are decided well in advance and displayed on the notice board. This method was followed for both the terms. After every examination, the last date for submission of mark sheets was declared. After the declaration of results, the dates are fixed for revaluation and communicated to the students. Declaring the last dates for submission of mark sheet has proved to be a very good method to ensure that the results are declared within the stipulated time given by the university. If significant deviation is found, extra lectures are conducted, and goals are achieved as per plan.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://laxmichandgolwalacollege.com/wp-content/uploads/2021/01/FY-SY-TY-COURSE-OUTCOME.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2C00145	BCom	BCom	485	268	55.25%
2C00455	BCom	A&F	71	45	63.38%
2C00345	BCom	B&I	72	44	61.11%
2C00255	BCom	BFM	60	48	80%
2C00532	MCom	Accountancy	60	40	66%
2C00533	MCom	B&F	44	16	36.36%
2C00532	MCom	Accountancy	37	30	81.08%
2C00533	MCom	B&F	12	11	91.66%
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://laxmichandgolwalacollege.com/wp-content/uploads/2021/05/STUDENTS-SATISFACTION-SURVEY-REPORT-2017-18.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	University of Mumbai	0.77	0.77
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights	Commerce	12/02/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Innovative Teaching Learning Methodology	1) Mr Chavan Sukhdev, 2) Ms. Remya George 3) Mr. Raju Ambhore 4) Vishal Gupta	Laxmichand Golwala College	15/03/2018	Best Teacher Award

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Laxmichand Golwala College of Commerce and Economics	Light up your Ideas	Laxmichand Golwala College of Commerce Economics	1) Baking Cake 2) Chocolate Moulding 3) Stitching Cloth Bags	Promoting students for employment	05/01/2018

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	5	Nil
National	Commerce	4	Nil

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce ,Account	27

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	Nil	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation Activity	NSS UNIT	1	40
Guest lecture on Awareness about blood donation	NSS UNIT	4	150
Street Play on Awareness about blood donation.	NSS UNIT	4	30
Blood Donation Camp at Ghatkopar railway station and Bhandup railway station	NSS UNIT	2	140
College Campus and classroom cleanliness activity	NSS UNIT	4	44
A guest lecture on waste management	ECO ROX NGO	4	141
A guest lecture on Solid Waste Management in Mumbai	NSS UNIT	4	110
Raksha bandhan - NSS Volunteers tied Rakhi to community serve provider people.	NSS UNIT	4	145
Cleanliness activity was organized at Ghatkopar Railway Station adopted area.	NSS UNIT	2	200
Cleaness Activity was conducted in Bhimnagar	NSS UNIT	4	25

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS Blood Donation Camp	Recognition and appreciation letter	Rajawadi Hospital Ghatkopar Mumbai	25
NSS Camp	Recognition and appreciation letter	Gram Panchayat	80

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation	NSS UNIT	Tree Plantation Activity	1	40
Guest Lecture	NSS UNIT	Guest lecture on Awareness about blood donation	4	150
Blood Donation	NSS UNIT	Street Play on Awareness about blood donation.	4	30
Blood Donation	NSS UNIT	Blood Donation Camp at Ghatkopar railway station and Bhandup railway station	2	140
Cleanliness Activity	NSS UNIT	College Campus and classroom cleanliness activity	4	44
Guest Lecture	ECO ROX NGO	A guest lecture on waste management	4	141
Guest Lecture	NSS UNIT	A guest lecture on Solid Waste Management in Mumbai	4	110
Raksha bandhan	NSS UNIT	Raksha bandhan - NSS Volunteers tied Rakhi to community serve	4	145

		provider people.		
Cleanliness Activity	NSS UNIT	Cleanliness activity was organized at Ghatkopar Railway Station adopted area.	2	200
Campaign	NSS UNIT	Cleaness Activity was conducted in Bhimnagar	4	25
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
nil	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Training programme	Internship	Welthcube -Endeavours LLP. A Financial Service Co.	15/05/2018	15/06/2018	1
Training programme	Internship	Mr. B.C.Parekh Co. Chartered Accountant 9619648777	05/05/2018	20/06/2018	2
Training programme	Internship	Mr. Dhanesh Gala Associates98 21122875	26/04/2018	09/06/2018	3
Training programme	Internship	M.A.Shah Co.	05/05/2018	20/06/2018	2
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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Gokul Vraj Foundation, Shreeji Health Care Centre	Nil	Cleaness Activity was conducted in Bhimnagar	25
Gokul Vraj Foundation, Shreeji Health Care Centre	Nil	Mass Awarness campaign in Importance of Cleanliness	40
Gokul Vraj Foundation, Shreeji Health Care Centre	Nil	Street play on Awarness about cleanliness in adopted area at near Ghatkopar railway station.	30
Gokul Vraj Foundation, Shreeji Health Care Centre	Nil	Street PLAY on AIDS Awarness in college campus and Bhimnagar	40
Stree Mukti Sanghatana	Nil	A guest lecture on Solid Wase Management in Mumbai	110
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
404	3.16

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E-GRANTHALAYA	Partially	3.1	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4938	385118	1098	157263	6036	542381
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Null
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	69	60	69	2	0	6	0	20	2
Added	10	7	0	0	0	0	0	0	3
Total	79	67	69	2	0	6	0	20	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2.5	1.01	6.5	5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

MAINTENANCE POLICY College has established a system for maintenance and utilizing physical facilities like Computer Lab, library, sports equipment, classrooms, electronics and electrical equipment etc This document provides a framework of assigned responsibilities for maintenance and utilization of infrastructure in the best possible way. ? The Cleaning of the corridors, office, computer lab, staff rooms, toilet blocks and library is outsourced. ? General cleanliness of the college campus, classrooms, computer lab, library, toilets etc. is undertaken regularly and supervised by the Vigilance, Safety and General Discipline committee. Classrooms along with fixtures are maintained by the D-class employees and supervised by the teaching staff from time to time. Students are also mentored to make conscious effort in upkeep of the classroom furniture and facilities. ? The services of plumber, electrician, carpenter, and computer analyst are available round the clock on call. Maintenance of water plumbing, plants, sewage and drainage is undertaken by from time to time. ? ICT facilities of the college are maintained by the teaching, technical and supporting staff of the computer labs. College has an arrangement with all service providers to call them whenever required and AMC's are done for all expensive equipment. ? All major repairs are identified and

outside expertise is sought for the repair with prior permission of the principal. ? 'Library committee' is in place for smooth functioning of the library. ? Proper cleaning, fumigation and exposure to sunlight are regularly taken up to reduce the risk of insects on documents in the library and administration office. Repellents are used to save the precious document from rats. ? Water coolers, photocopier, etc. are also available in the campus. The college is always keen on adding to the facilities that can be provided to the students to improve upon their learning experience. ? Fire extinguishers are in place at all prominent sites in the college. An annual inspection of the equipment is exercised to make sure that the system is intact and there are no vulnerabilities. Safety of students has been one of the primary concerns of the college and to ensure that there is no untoward incident, CCTV cameras have been installed at all significant locations. The monitoring is done from the office of the Principal. A daily check is exercised to ensure proper functioning of the CCTV cameras and immediate measure are taken in wake of any issue relating to the cameras.

<http://laxmichandgolwalacollege.com/wp-content/uploads/2021/01/Maintenance-Policy-Criteria-4-2018-19.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Concession in tuition fees ANGC Scholarship	97	370000
Financial Support from Other Sources			
a) National	Government Scholarship	520	5905410
b) International	NIL	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Raksha Bandhan Celebration	07/08/2017	25	NSS UNIT
Ganesh Festival, duty with police	26/08/2017	40	Tilknagar Police Station, Ghatkopar
Dengue Malaria awareness campaign	27/09/2017	60	N ward, BMC
Jagrut Mumbaikar Campaign	15/03/2018	150	Mumbai Police
Guest lecture on Waste Management	03/08/2017	145	Eco Rox, NGO, Mumbai
Guidance on Water Conservation by speaking about Rally for rivers	22/08/2017	200	Isha Foundation, NGO
Guest lecture on	02/12/2017	150	MDACS

HIV AIDS Awareness			
One Day Students Research National Conclave on "Recent reforms in Taxation, Real Estate and Banking Sectors in India"	09/12/2017	144	IQAC, College
Blood Donation Camp	11/07/2017	140	Rajawadi Hospital, Blood Bank, Ghatkopar East
Exhibition on Best out of waste	26/09/2017	80	NSS UNIT

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Exam. oriented guidance for T.Y. Students	Nill	82	Nill	Nill
2017	Expert lecture on career as a "Chartered Accountant & Management"	150	Nill	Nill	Nill
2017	Workshop on importance of "English Speaking & Soft Skills"	Nill	48	Nill	Nill
2018	KBS (Kohinoor Business School)	Nill	94	Nill	Nill
2017	"How to write Resume & Diary"	Nill	100	Nill	Nill
2018	Expert Lecture on Accountancy	Nill	145	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
HDFC, Sudherland Tata Pvt Bus. Solution Ltd Smart HR 3 Dimension	322	8	Nil	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	4	B.COM, BAF, BBI	COMMERCE	IDOL, University of Mumbai.	M.COM
2018	60	B.COM	COMMERCE	Laxmichand Golwala College of Commerce Economics	M.COM Advance Accountancy MCOM Banking Finance
2018	1	BBI	COMMERCE	SASMIRA BUSINESS SCHOOL	PGDM
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
GRE	Nil

TOFEL	Nil
Civil Services	Nil
Any Other	Nil
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Hand art/nail art/mehndi	Institutional	43
Be a salesman	Institutional	18
Drama	Institutional	30
Singing	Institutional	45
Dancing	Institutional	50
Box cricket	Institutional	70
Carom	Institutional	150
Table tennis	Institutional	60
Inter- Collegiate tournament Kabaddi (Men)	Inter-collegiate	13
Chess	Inter-collegiate	40
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Poster Making Inter Collegiate competition 1st Prize	Nil	Nil	1	2122	Ms. Sonal Zeple
2017	Poster Making Inter Collegiate competition 3rd Prize	Nil	Nil	1	2651	Ms. Rujuja Gurav
2017	Essay Inter Collegiate competition 1st Prize	Nil	Nil	1	2004	Mr. Mayur Sakpal
2017	Singing Inter	Nil	Nil	1	2651	Ms. Rujuja

	Collegiate competition 2nd Prize					Gurav
2017	Dance Collegiate competition 2nd Prize	Nil	Nil	1	3679	Ms. Rutuja Pawale
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' council forms an integral part of the college because it is constituted for the students, of the students by the students. It is an association where students are actively participated indulge themselves into various activities to contribute showcase their talents towards the college. Students' council is a path for the students to upgrade their confidence level develop their persona in whole. The various activities conducted by the students' council in the year 2017-18 are as follows: ? Youth Zest 2017: The biggest cultural event of the college "Youth Zest" was celebrated on 15th December, 2017 16th December, 2017. This event involved the participation of about 421 students in various activities. This event included Mad Ad's, hand art, mehndi, shares Ki jugalbandi, stand-up comedian, Be a salesman, drama, singing, dance, Mr. Mrs. Youth zest etc. ? Sports Day: In 2017-18, College Sport's Day was celebrated on 5th October, 2017. For this, various sports activities were conducted where majority of our students had participated. Games like badminton, chess, carom, power lifting, table tennis, box cricket etc. ? Other activities: Various other activities were conducted in the college where students were involved. Those activities are: • Independence Day celebration in the college where our students were a part of. • Inter-collegiate AVISHKAR RESEARCH CONVENTION where our students had participated. • Street play on Annapurna project held in Dynan Ganga Education Trust (UDAAN Festival). • Blood donation campaign was organized on 7th November, 2017 where 93 blood bottles were collected. • Cleanliness activity were conducted by the students at Ghatkopar Railway Station. • NSS students actively participated in "Rally for Rivers". • Street play on AIDS Awareness in college campus Bhimnagar The members of the students' council are also involved in the administrative level activities: Administrative level participation of students' council: ? Actively involved in the statutory committees like CDC, IQAC, ICC, Grievance Redressal Committee etc. ? Helping in administrative process, Exam form submission, scholarship form submission, Admission process for helping and lining students etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

? On 15th Dec. 2017 a first meeting was conducted by Alumni students of the college to discuss how to actively participate in college activities and help current students for smooth conduction of sport and Youth Zest - 2017 programs.
 ? On 16th Feb. 2018 a meeting was conducted by Alumni students to discuss involvement in annual day cultural programmes. ? Alumni students actively participated in Youth zest and annual day programmes. ? They are also helping in conducting placement drive in college for current students.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization: The college functioning is decentralized for smooth and timely conduct of day to day affairs. The Principle of Delegation and follow up is followed. The faculties are given appropriate authority. The faculties are given autonomy for deciding teaching methods, selection of assignment topics, conducting tests, etc. The Faculties representing Committees like, Student Council, NSS, DLLE, WDC, etc are given liberty to conduct any co curricular, extra-curricular, Inter collegiate activities with prior intimation to Principal. The students are also encouraged to participate in all the intra college and inter collegiate activities. The inter-collegiate festival YOUTH ZEST is fully organised by the Cultural Committee of the college. **Participative Management:** The college functioning is based on participative leadership of Incharge Principal. There is students’ representation in each college activities. The College Development Committee (CDC) which is statutory body incorporates the participation of Incharge Principal, Governing Council representative, teaching-non teaching staff, students representative and experts from education, industries and social service field which leads to the democratic decision making on college affairs in CDC meeting. The Student Council, N.S.S., D.L.L.E, W.D.C. members have occasional meeting with the Incharge Principal Faculties results in the timely troubleshooting of issues and smooth conduct of college. The open door policy also resulted in the frequent visit of parents, alumni and other visitor provides suggestions.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Follows all the norms prescribed by the University of Mumbai while admitting the students.
Industry Interaction / Collaboration	Industrial visits. ? Inviting experts from the industry as guest teachers. ? Students projects and internships. ? Industry Orientation Projects. ? Inviting Alumnus from industry. ? Organised Placement Drive for Final year students during this academic year wherein industries from different areas held placement drive with the assistance of Placement Cell. ?

Organised Career Guidance Talk to update students about market demands and challenges by conducting sessions from various companies in various areas with assistance of Career Guidance Cell.

Curriculum Development

College faculty members suggested to the member of syllabus revision committee and our suggestions were incorporated while designing syllabus.

Teaching and Learning

Department and other meeting for academic planning. ? Meetings by various committees such as Examination Committee ? Staff meetings by the Principal. ? Parents meeting for issue such as attendance and performance of their wards in the examination. ? Regular meeting of the Internal Quality Assurance cell. ? Involvement of administrative staff in implementation of decisions of various committees. ? Research committee encourages staff to undertake minor and major research projects College faculty members suggests to the members of syllabus revision committee in workshop organized by different colleges our suggestions were incorporated while designing syllabus - a. Prin. Dr. Swati Desai - Kalsekar College of Commerce, Mumbra. b. Prof. Raju Ambhore - Kalsekar College of Commerce, Mumbra.

Examination and Evaluation

CAP certificate and letters were issued to teachers involved in Central Assessment Project for F.Y.B.Com. S.Y.B.Com. Examination work. ? Arrange meeting with parents and counselled students who did not Collect their mark sheet/results. ? Result declaration in time as per the Mumbai University norms. ? College is affiliated to the University of Mumbai as per the guidelines of University College had separate Examination committee. ? Examination committing is headed by senior professor in the college and Members are also senior as well as experienced. ? Duties are allotted as per the head of the university. ? University is authorising college to conduct FY / SY examination, Whereas TY examination is conducted by University. ? All FY/ SY / TY Questions Papers is send by university and forwarded it on the same day, complete secrecy is maintain in the system under CCTV ? Surveillance.

<p>Research and Development</p>	<p>? Research committee encourages the staff to undertake minor and major research Projects. ? Principal of the College completed her Doctorate of Philosophy ? 4 Research papers presented at various National and 5 at International seminars and conferences. ? 17 Participations of teachers at seminars and conferences at the International and National level.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Open access library for students and staff members. ? Participation of students is invited in working of „Library Committee? ? Library has Internet Browsing Unit? for students and teachers, ? Computer lab maintained periodically ? Demonstration to staff and students of online registration process. ? Well-equipped Sports room for students ? State- of-the- Art Auditorium and Conference Room.</p>
<p>Human Resource Management</p>	<p>? Self-appraisal method is in place to evaluate the performance of the faculty in teaching, research and extension programmes. At the end of the academic year every teacher submits a self-appraisal report. The report gives an account of teacher’s self evaluation of the academic, co- curricular and extracurricular work done during that year. It also includes the papers presented at conferences, seminars, refresher courses and orientation programmes attended by each teacher. The individual annual appraisal report filled by each teacher is evaluated by the Head of the respective Department and then forwarded to the Principal. ? Uses the evaluation method to enhance teaching and research skills among the faculty. ? Due recognition to the performance of the faculty is given by the Management and Principal. ? Evaluation of teachers by the students is done on a regular basis.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>1. Online admission process is implemented and monitored through software Digital Edu. 2. The College has a Biometric system where teaching and nonteaching staff have to punch in and out while entering and leaving the Campus. This ensures discipline, scheduling and time management for</p>

	various activities.
Administration	1. The College have a Comprehensive System by Education for Admission and Attendance of students. 2. Staff attendance is marked through Biometric and Manual attendance is also maintained. 3. RAV's Trust maintains the salary details along with salary slip and information provide through email to respective account.
Finance and Accounts	The Finance and Accounts are maintained by Central Accounts department Every year the account is audited by the Auditor appointed by the Management
Student Admission and Support	Admission of UG PG students are made as per norms of University of Mumbai.
Examination	As per the requirement of Examination committee, all the necessary equipment's are provided by the college for the smooth conduct of examination and evaluation. Two Units of Photo copiers were purchased for faster printing of question paper.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	nil	nil	nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Teaching and Technology	Training on Admission Examination Software	14/09/2017	16/09/2017	22	8
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the	Number of teachers	From Date	To date	Duration
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professional development programme	who attended			
NIL	1	Nil	Nil	Nil
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
31	31	12	12

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
a. Appreciation for teachers, who completed Doctoral of Philosophy degree. b. Appreciation of teacher as a best teacher of the Year in Annual Day.	-	a. Appreciation of the student as a best student of the Year in Annual Day.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Audit Type External Internal Yes/No Agency Yes/No Authority Academic YES _____ YES IQAC Administrative YES _____ YES IQAC • Every year college is inviting academicians including principal and professor of reputed college for conduction of AAA. • College follows standard format provided by university of Mumbai which is uploaded on university website. • Detail reports of the committee for academic Audit and Administrative Audit is available with the IQAC. • All the staff members gets involved in the process and follow the suggestions and recommendations given by the expert committee.</p>

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
MCACS	4000	AIDS AWARENESS INITIATIVE
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Nil	Yes	IQAC
Administrative	Yes	Nil	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA meetings are conducted separately for B.Com and Specialty Programs. The feedback is obtained from parents regarding the college. The teachers show attendance record, test records and discuss the concerns one to one with the parents. The feedback by parents is taken into consideration. 02 Parent-teacher meetings were conducted to inform them about the academic progress of their wards and offer information related to their wards

6.5.3 – Development programmes for support staff (at least three)

Development programs for support staff • Special training given to support staff members on using Admission Software. • Special training given to support staff members on using Examination Software.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

various workshops and seminars were conducted for the teaching staff members. Staff members were encouraged to attend programmes organized various sessions and competitions were organized for students. Paper presentation competition, poster presentations, debates, seminars, workshops, Career Guidance seminars were organized.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Nil
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	1. Organised Workshop on revision of syllabus for B.COM (Investment Management) B.COM (Transport Management) and B.COM (Financial Markets)	28/06/2017	28/06/2017	28/06/2017	20
2018	2. Special lecture on Intellectual Property Rights	26/03/2018	26/03/2018	26/03/2018	160

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Guest Lecture on " Emotional Development" by Ashwini Lohar	16/08/2017	16/08/2017	135	1
Self Defense Workshop	07/02/2018	07/02/2018	90	3
Women Empowerment Programme	28/02/2018	28/02/2018	40	2
International Women Day	08/03/2018	08/03/2018	73	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> • Tree plantation drive to maintain the environmental balance • Awareness among students to reduce electric power. • Stickers displayed all over the institute to save water and electricity at appropriate places • To promote eco-friendliness and pollution-free campus • To encourage our staff and students to learn, ride and use bicycles for short-distance commuting. • Green Audit

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	05/06/2017	01	Tree Plantation	Environmental Protection	40
2017	1	1	11/07/2017	03	Blood Donation Camp	Promoting good social values	93
2017	1	1	01/08/2017	05	Swachh Bharat Abhiyan	Cleanliness and Community hygiene	110
2017	1	1	27/09/2017	01	Dengue and Malaria	Health and Hygiene	60

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
CODE OF CONDUCT FOR TEACHER	14/06/2017	<p>A) Job Responsibilities of Teaching Staff</p> <ul style="list-style-type: none"> • Developing resource material for teaching and learning. • Teaching and ensuring attendance of students as per University norms. • Publication of research papers, articles Books • Upgrading of qualifications. • Any other duties assigned by the Management and Principal from time to time.
CODE OF CONDUCT FOR NON TEACHING STAFF	14/06/2018	<p>B) Job Responsibilities of Non-Teaching Staff</p> <ol style="list-style-type: none"> 1) Non-Teaching staff working in the College office or departments should remain on Duty during College hours. 2) Non-Teaching staff should wear their identity badge during working hours. 3) Non-teaching staff will carry out their duties as instructed by the authorities to whom they are attached 4) Any other duties assigned by the Management and Principal from time to time.
CODE OF CONDUCT FOR STUDENTS	19/06/2017	<p>DO'S</p> <ol style="list-style-type: none"> 1. Reach college on time in proper formal dress 2. Be regular in attendance 3. Wear your I-Card daily 4. Bring college hand book daily 5. Close water taps after use 6. Keep the class rooms and college premises clean 7. Switch off the fans and lights when not required 8. Complete your work on time and be fair and honest at work. 9. Respect your parents, teachers, elders, friends

and class-mates 10. Submit your assignment on time to the respective teacher DONS 1. Do not be irregular to college 2. Do not use abusive languages 3. Do not get involved in physical fights and bullying 4. Do not damage college property 5. Do not bring and gadgets like mobiles, iPods and tablets to college 6. Do not wear expensive jewellery 7. Do not shout, disturb bunk the classes 8. Do not bring any sharp or injury causing articles like knife, scissors, paper cutter 9. Do not indulge in violence in any form 10. Do not cross and break any rules and regulation stated by the college

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2017	15/08/2017	65
NSS Foundation Day	25/09/2017	25/09/2017	190
Best Out of Waste	26/09/2017	26/09/2017	80
Republic Day	26/01/2018	26/01/2018	58
International Women's Day	08/03/2018	08/03/2018	200

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- College has been conducting green audits.
- Installation of LED lights
- Appropriate instructional stickers and posters have been display in college campus to promote use of eco-friendly materials.
- E-waste Collection
- To promote Eco-friendliness Pollution free campus
- Anti- Plastic Drive or plastic - waste awareness drive are regularly organized.
- Every year program on " Best Out of Waste" conducted.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACICE - I 1. CONCESSION IN PAYMENT OF FEES 1. Goal: 1. To achieve the vision of the college i. e. to uplift students from poor Socio-economic background. 2. To ensure the fulfilment of UGC guidelines to improve GER (Gross Enrolment Ratio) 3. To ensure social equity of students residing in vicinity of college by providing them financial assistance and concession. 4. To motivate the student to reduce drop out ratio. 2. The Context: 1. University

grants commission from time to time has stressed on the improvement of GER in higher education across the country. 2. With this in view, the college has continually strived to improve the enrolment ratio of student and reduce the drop out ratio of the college. 3. Student has to seek admission in the college and belonging to poor socio-economic background, for them colleges providing facility of instalment in payment of fees and even extended the time period of payment till the start of semester end examinations. 4. The college had also given concession of RS. 2000/- and Rs. 3000/- in fees to the First batch of Specialty programmes for first year, second year and third year. 5. This practice has been consistently adopted by the college every year to ensure the improvement in GER and reduce the drop out. 3. The Practice: At the start of academic year, students approach the admission committee and students who have financial and are not able to pay the full fees at one time. The genuineness of the problem is checked and the cases are then directed to the Principal who considers the merit of each case and grant permission to the students to pay the fees in instalments. Accordingly an application letter is taken from students for instalment facilities for payment of fees. Similarly students of first batch of specialty program were given concession of Rs. 2000/- in payment of fees in three or four instalments till they appear for the examinations.

Evidence of success: Sr.No. Name of the Students Class 1 Ghonge Suraj sunil FY BTM 2. Khan Sohail Mustaq FY BTM 3. Machkure Sachin Babu FY BTM 4. Vishwakarma Ankita Vidvan FY BTM 5. Sheik Mansoor Madhar FY BTM 6. Patel Mohammed Umer Mehboob FY BTM 7. Salvi Shweta Anant FY BTM 8. Singh Sanjeev Kailash FY BTM 9. Pagare Prathamesh Prakash FY BTM 10. Sawant Komal Vijay FY BTM 11. Prajapati Chandrakishor Indradev FY BTM 12. Pandey Sneha Anilkumar FY BTM 13. Gaikwad Akshay Ganpat FY BTM 14. Jadhav Swapnali Manohar FY BTM 15. Malusare Manoj Arun FY BTM 16. Rajbhar Deepak Hariawadh FY BTM 17. Jaiswal Vicky Bipat FY BTM 18. Vishwakarma Lalitkumar Shivshankar FY BTM 19. Waghmare Hrutik Balasaheb FY BTM 20. Tare Kamlesh Ashok FY BTM 21. Shaikh Dildar Hussain Khalique FY BTM 22. Pawar Anil Laxman FY BTM 23. Gawade Shraddha Suryakant FY BTM 24. Shaikh Naushad Ahemad Narul Aine FY BTM 25. Yadav Suraj Ramshankar FY BTM 26. Bajpai Pushpam Sanjay FY BTM 27. Shaikh Mohd Umar Hanif Mohd FY BTM 28. Chawda Jay Bharat FY BTM 29. Gaud Rohit Mangal Prasad FY BTM 30. Ganulpatty Yesudas Haridas FY BTM 31. Tanavade Akshay Ankush FY BTM 32. Dhuri Vaibhavi Prakash SY BIM 33. Gurav Rutuja Ravikant SY BIM 34. Kamble Pavan Ramesh SY BIM 35. Jagtap Payal Balu SY BIM 36. Mali Prashant Sham SY BIM 37. Chendvankar Sushant Santosh SY BIM 38. Borghare Urwashi Ramesh SY BIM 39. Sonwane Sonali Vilas SY BIM 40. Golhar Divya Dnyaneshwar SY BIM 41. Sahu Sujata Shivram SY BIM 42. More Kunal Bhimrao SY BIM 43. Siddiqui Faisal Shamshad SY BIM 44. Shaikh Nassiruddin Nizamuddin SY BIM 45. Khandagale Rohit Sunil SY BIM 46. Nahak Pramod Prakash TY B. Com 47. Sharma Rajiv Laxmikant TY B. Com 48. Hargule Pratik Laxman TY B. Com

Problems Encountered and resource required: The college does encounter problem due to concession given at times. Sometimes continuous follow up and reminder to students who default in payment as specified in the application letter. The college administration faces problem in budgeting. BEST PRACTICE - II Blood Donation Camp at Ghatkopar and Bhandup Railway Station 1.Goal : Organized the blood donation camp with the collaboration with Rajawadi Government Hospital Ghatkopar (E) Mumbai, on 13 and 18 August, 2017. College student and teachers stressed on the growing need of blood in the state and commended young volunteers for their noble act. 2.Context : College has organised blood donation camp in Various Local Train Station . The blood donation camp used for saving the lives of the injured and the sick. 3. Practice : College has conducted blood donation camp every year, doctors has addressed the audience saying that the blood donation does not weaken the donators. The students, beside people of the city were participating in the camp, blood donators hand over certificate and was given fruits and coffee and blood donation camp was ended with National Anthem. 4.Evidence of Success : 93 volunteers came forward to donate blood, Society people took the benefit of this activities and its

helpful to the Government Hospital to save the life of patients. 5.Problems encountered and resources required : College has inaugural function where in Dean and Five others doctors team was given a floral welcome. Doctors talked about facts, myths and blood group related information. 6.Contact Detail : Rajawadi Hospital Ghatkopar (E) Mumbai. Note : It was certainly a memorable day for all participants and they decided to donate blood in future also.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://laxmichandgolwalacollege.com/wp-content/uploads/2021/04/BEST-PRACTICES-AY-2017-18.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

INSTITUTIONAL DISTICTIVENESS The ACADEMIC YEAR 2017-18 ONE DAY STUDENTS' RESEARCH NATIONAL CONCLAVE The Research Cell of Laxmichand Golwala College of Commerce and Economics had taken up a unique initiative of providing a platform to the students to explore their potentials in research by organizing a One Day Students' Research Conclave. The theme of the Conclave was "Recent reforms in Taxation, Real Estate, and Banking Sectors in India" We had an overwhelming response from the student's section as 144 students participated across the country. It had been divided into 2 sessions. Chief Guest for the National Conclave was Shri Mukesh Patel (Chairman -Neelkanth Group), while the Guest of Honour was Dr.T.A.Shiware (Director Wilson College) inaugurated the conference. Conclave Research e-journal and the print copy of the journal were released. This was followed by 3 subject-oriented sessions that were taken by the keynote speakers. The first session was taken by Shri Dattatray Kale -IRS, who spoke on recent reforms in the Banking Finance sector of the country. It was followed by Shri Rajiv Luthia -CA, who enriched the students on the recent reforms in Taxation in India. The last session was delivered by Shri Mukesh Patel (Chairman -Neelkanth Group). He had obliged us by imparting knowledge on RERA and its recent reforms. The 1st technical session commenced with the paper presentation by the students on reforms in Banking Finance. This technical session was chaired by Dr. Sunil Karve Dr. Minu Madlani. There was 84 no of papers for publications while 37 no of papers were presented. 2nd technical session, chaired by Dr. Jayant Apte and Dr. V. Bapat. Here, students presented papers on Recent Reforms in Taxation and Real Estate. The respected resource persons had taken great pain in analyzing the presentation and had selected 2 best papers from each category for awards. Lastly in the valedictory function of the National Conclave best research paper certificates were distributed.

Provide the weblink of the institution

<http://laxmichandgolwalacollege.com/wp-content/uploads/2021/04/INSTITUTIONAL-DISTICTIVENESS-AY-2017-18.pdf>

8.Future Plans of Actions for Next Academic Year

1. To enhance Teaching Learning Process by making provision of LCDs in classrooms for making multimedia classrooms enabling teaching through ICT.
2. To organize workshop on revision of syllabus for BIM, BTM BFM.
3. To organize seminar on Intellectual Property Rights.
4. To promote students to participation in Research competition.
5. To bring digitalization in Examination
6. Gearing up for higher grade in NAAC.
7. To invite various agencies for improvising aptitude and soft skills amongst the students.
8. To promote Project Based Learning
9. To encourage character building by various competition by applying technique of Learning by doing in which students prepares project.
10. Invite expert to guide students of following programs having compulsory Project work of 100 Marks TYBOM

(Accounting Finance), TYBCOM (Banking Insurance), TYBCOM (Financial Markets), TYBCOM (Investment Management), TYBCOM (Transport Management), TYBMS, MCOM (Accountancy) and MCOM (Banking Finance) 11. To promote Projects based on Social themes - College has following extension unit National Service (NSS) Scheme and Department of Lifelong learning and Extension (DLLE) under which various social assignment to be conducted in collaboration with Government, NGO as well as Private agencies. 12. To promote Industry Institute Interaction as a part of curriculum of BCOM (Investment Management) and BCOM (Transport Management), where Students will be given opportunity to undergo compulsory internship training. College will approach various firms and companies for providing internship to the students 13. Upgradation of libraries with E-Books E contents.